

July 14, 2003

Re: Site Investigation and Remediation Consultants List

Dear Colleague:

As you may recall, in March of this year, a letter was sent to all consultants currently on the Department's list of site investigation and remediation consultants. This letter discussed the requirement that technical documents submitted for review to the Waste Management Division, Remediation Programs, must bear the seal and signature of a professional engineer or professional geologist licensed in the State of New Hampshire. This requirement will become effective August 1 and, with one exception, calls for all technical documents submitted to the Department to be signed and stamped by the appropriate professional. The exception to this requirement is the submission of an initial site characterization report (ISC). The Department had determined that an ISC does not require a professional stamp for submittal.

The Department maintains the list of site investigation and remediation consultants and responsible parties often refer to the list in selecting a consultant to perform work at a contaminated site. In the past, inclusion on the list required nothing more than the consultant requesting that their name be added. With the commencement of the requirement for professional engineer and/or professional geologist stamping and signing relevant documents submitted to the Department, there may be some consultants on the current list that will not have qualified personnel on staff to perform the stamping requirement. Therefore, those firms wishing to remain on the Department's consultants list are required to submit:

- The name(s) of professional geologist on staff licensed in the State of New Hampshire and/or
- A statement that the firm is a certified professional engineering business organization as required under RSA 310-A:20. Licensed engineers performing work under their own name and not through a business organization are not required by RSA 310-A:20 to be a certified organization. Engineers practicing under those circumstances should state this in the reply to the Department.

Those consulting firms that plan to submit any of the following types of documents must be certified as a professional engineering business organization:

1. Remedial action plans;
2. Design reports;
3. Construction plans and specifications; and/or
4. Remedial action implementation reports.

Once we receive the necessary information, firms will be listed on the consultants list in accordance with their capabilities, i.e., either geologists or engineers and with that a listing of the types of documents the firm can submit.

You are requested to provide this information by July 25 so that the new list can be posted to the web site by August 1.

Should you have any questions regarding this matter, please feel free to call me at 271-4978 or e-mail me at fmcgarry@des.state.nh.us.

Sincerely yours,

A handwritten signature in black ink, reading "Frederick J. McGarry". The signature is fluid and cursive, with a long horizontal stroke at the end.

Frederick J. McGarry, P.E., DEE
Chief Engineer, Remediation Programs

FM/lb

cc: NH Professional Engineers Board
NH Professional Geologists Board
Carl Baxter, P.E., HWRB
George Lombardo, P.E., ORCB